

16th January 2012

GENERAL NOTICE 20120116

Dear Parents

Welcome ALL Little Villagers, old and new. We wish everyone a happy and prosperous 2012.

We extend a warm welcome to our newest members of staff. Linda Huyerman, our Swan Class teacher, Mienkie Botha, our Whale Class teacher and Victoria Ken, our Fish Class Assistant. We wish them all the best for a happy stay at Little Village.

Unfortunately Mienkie will only be joining us in a couple of week's time, as she broke her ankle last week, had to undergo an operation and is now recuperating under doctor's orders. We wish her a speedy recovery and look forward to having her with us soon. Kelly Noakes is teaching the Whale Class in the interim.

To the new parents, please allow your children a period of adjustment. They have many new things to deal with and some children may take a little time to settle in. A tip - say goodbye and leave quickly - the process is less painful that way!! Thanks. An early night also helps!

Staff for 2012

Principal	Ann Currie
Duck Class	Allison (Alli) Rademeyer
Seal Class	Denza Stephan
Swan Class	Linda Huyerman
Dolphin Class	Catherine Hickman / Kelly Noakes
Fish Class	Desre Kruger
Marlin Class	Jaclyn Turley
Whale Class	Mienkie Botha
Office Admin and Accounts	Rose Dovey
Afternoon Supervisor (Ducks, Seals, Swans)	Wilma van den Heever
Afternoon Supervisor (Dolphins and Grade R)	Glyn Chemaly and Conny Ntuli
Housekeeper / Cook / Afternoon Office	Annie Ndwalaza
General Assistant	Josephine Masilela
General Teaching Assistants	Julia Skosana (Duck Class), Betty Masilela (Seal Class), Bertha Baloyi (Swan Class) Beatrice Mavundla (Dolphin Class) Victoria Ken (Fish) Patricia Melato (Marlin Class) and Daisy Ledwaba (Whale Class)
Maintenance and Garden	Isaac Ngwenya
Security Guard	Walter Mulaudzi

We also look forward to accommodating Tuks Student, Valerie Farnham for two weeks at the end of January when she joins us to do her teaching practical module.

This is a very long letter with lots of reading, but please bear with us, as there is a lot of information that needs to be communicated.

A few general reminders:

Lunch boxes: Only a mid-morning snack. A sandwich, fruit, biscuits, crisps etc. and a cold drink.

NO SWEETS OR CAKE PLEASE. ALL CHILDREN TO BRING A SNACK PLEASE.

Toys: No home toys to be brought to school please. Books for storytime, dvd's for waiting class / afternoon and theme-related items are permitted.

Spare clothes: A set of spare clothes in bags please. (For accidents and things like water play too) This applies to ALL children PLEASE.

Hours: 06h50. to 17h30. The gate will not be activated before 06h50.

Breakfast: 07h10. to 07h45 only. This is optional at no extra cost

Late collections: ONLY in extreme emergencies please. A late collection fee of R10.00 for every 5 minutes after 17h30. is levied. Should this occur, a letter will be sent to you the next morning and this levy must please be paid in cash a.s.a.p. PLEASE your co-operation in this regard is very important. Thank you.

Arrival: Please ensure that from Wednesday 18th January 2012, your child arrives timeously. Our programme begins at 08h05. and when children arrive late they miss out on vital early morning routine as well as having to face a class on the carpet who have already begun their day. This can be daunting, especially to younger children. We have Assembly on Friday mornings at 8.05 a.m. If your child does not arrive timeously, an important part of the school routine is also missed.

Fees:

- Fees are payable **in advance**. (Any outstanding January fees must please be paid a.s.a.p.) and a one-off Maintenance fee of R100.00 is also payable by the end of February. No toiletries or stationery will need to be supplied by parents.
- All fees paid by the last working day of the month receive a R50.00 discount. This is obviously no longer applicable for January, only from February onwards.
- If you have not yet paid your fees for January, please do so urgently now.
- If you are paid on the 15th and would prefer to pay your fees then, kindly let us know in the Office. Please bear in mind that the R50.00 early payment discount will not apply if you are paying for the current month on the 15th.
- A levy of R50.00 will be payable for fees paid after the 7th of the month and after the 21st for those parents who have arranged to pay on the 15th. We will waive this for January but are going to be very strict from February onwards.
- No invoices are issued for monthly fees - only receipts to parents who pay in cash at the school.
- Many parents pay fees directly into the Little Village Current account electronically. Please ensure that if you deduct the R50.00 discount for early payment, that the fees are actually reflected in the account on or before the first day of the month for which payment is made. Remember to give your surname as a reference with your payment. Payments from Standard Bank take 24 hours, but other banks 2 - 3 days. Please allow for this.
- Please note that Half-day fees do not include lunch. If you would like your child to have lunch each day, the monthly cost is R100.00, which you can add to your fees.

Half Day children who eat lunch at school: We like to confirm with parents at the beginning of the year, which of the half day children will be eating lunch every day (The cost is R100.00 per month). Kindly let us know in the Office. If your child is going to eat lunch on a specific day every week, i.e. every Tuesday before pottery, etc. please advise us (the cost is then R10.00 per lunch). If your child stays once in a while, you can let us know in the morning and the cost is R10.00 for lunch if fetched by 2 p.m. or R20.00 for the afternoon, including the lunch.

Medicine:

Should your child be taking medication, please ensure that you enter all details on the list provided in the Office. Medication is then kept in the orange container in the Office or antibiotics placed in the fridge. Parents must do this personally please. NO medication to be put into children's bags please.

Security:

We have a Security Guard, Walter, on duty all day from 06h30 – 17h30. We also have electric fencing, a 24-hour armed response link and CCTV in the Office. The gate is open early in the morning when the children are arriving and locked for the rest of the day. When you collect your child, just ring the bell and we will open the gate from inside the Office.



Little Village Christian Nursery School

Caring Christian Education for the Pre-School Child since 1987

304 Badenhorst St. P.O. Box 50704, Wierda Park. 0149
 Tel: 012-6531939. Fax: 012-6532971 or 0866847883
 e-mail: lvcs@mweb.co.za Website: www.lvcnschool.co.za

Parking:

We ask for all parents co-operation in this area. Please follow the arrows in the school parking area and park in the allocated parking bays. There is also parking in front of the Grade R Centre. PLEASE DO NOT PARK ON THE GRASS OF THE HOUSE DIRECTLY OPPOSITE THE SCHOOL (NO. 306). We have had problems in the past and are most particular about this. You may park on the grass of the home opposite the Grade R centre. Please do not park in the street. The Council is strict about this.

Extra-mural activities: (Optional)

Lists will be posted on the Noticeboard during this week for you to put your child's name down for the various activities if you wish. As these are new lists, please do not assume that if your child took part in an activity last year that his/her name is already on the list. You must re-enrol. Please do so a.s.a.p. as the teachers have to confirm and sort out classes before the end of the month. The necessary enrolment forms will be available from the Office from Wednesday.

Activity	Day of class	Cost	Teacher	Contact number
Modern Dancing Ballet Hip Hop (Grade R only)	Monday morning during playtime commencing 6 th Feb	R70.00 Registration for NEW dancers. R160.00 monthly per discipline. 10% discount on second discipline	Annette Mnyande	082-3524041 mnyande@mweb.co.za
SofistiKidz (Modelling and etiquette for boys and girls)	Monday afternoon 14h30 – 15h30 Commencing 6 th Feb	Registration fee: R100.00 (includes T-shirt) R150.00 monthly	Carol Griffin	083-454236 sofistikidz@gmail.com
Rugga Kids	Tuesday afternoon 13h15 – 14h00 Demo lesson 24 th Feb, classes commence 7 th Feb.	Registration R 60.00 R130.00 monthly or R320.00 quarterly	Phillip van Coller	087-8025090 admin@ruggakids-pretoria.co.za
Pottery	Tuesday afternoon 13h00 – 15h00 (2 classes) Demo lesson 31 st Jan. Classes commence 7 th Feb.	R160.00 monthly	Christine Haarhoff	012-6618542
Computers	Wednesday, Thursday and Friday afternoons according to a roster,	R160.00 per month	Ashley Wagner	082-4682171 littleleaps@telkomsa.net
Swimming (Swimrite) off the premises	Tuesday morning (during playtime)	Term fee: R600.00 Term transport: R60.00 Deposit: R240.00 Transport dep.:R24.00 Yearly admin fee: R130.00	Salome Meiring	087-8078404 smeiring@telimosa.net www.centurion.playball.co.za

Payments for Extra-mural activities:

It is obviously preferable to do a direct EFT payment to the teacher concerned. Banking details will be made available. If an EFT is not possible for payment, monies can be paid in to the Office, **but must not be included in the School fees.** Cash must be placed in a marked envelope and the respective teachers will receipt them personally. We ask for your co-operation in this matter.

Lost Property:

This is put out daily in a container outside the Office. Please check whether anything belongs to your child. **Please make sure that all your child's clothes are marked.**



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Waste etc. needed:

If you can help with any of the following we would be really grateful.

A4 paper (blank on one side), boxes (cereal etc.) toilet roll inners, Poly trays, Egg boxes, cardboard off-cuts.

Any old army clothes, high-heeled shoes, old hats, scarves, handbags etc. for dress-up.

Old Bicycles (with or without trainer wheels) . Anything else you think we can use

Selling of goods at the Nursery School:

We do not allow the selling of goods at the Nursery School unless initiated by ourselves. Thank you for your co-operation. Advertisements for goods or services can be placed on the board outside.

Info evening for Grade R only:

This will be held on Monday 13th February 2012 from 18h00 – 19h00. This is ONLY for the parents of the Fish, Marlins and Whales and we appeal to you to attend. As Grade R (Reception year) is a most important year for your child, we would like to give you all the necessary information to make this a successful year all round. We will send a reminder nearer the time.

Grandparents Day and Graduation:

These activities are our big ones for the year. Grandparents Day is on the 23rd March 2012 from 09h00 – 11h00 (at the Voortrekker Hall next to Springvale) and Graduation for the Fish, Marlins and Whales on the 16th November 2012 at the Kiepersol Community Centre in Eldoraingne. Grandparent's day is very special as we invite all the children's Grandparents and treat them to the children's work, a singing presentation and a lovely morning of fun, prizes and refreshments. Graduation is for our Grade R's and their families. This includes cap and gowning and much, much more. A very special evening.

Fundraising:

We keep fundraising low-key and will not over-burden you with this during 2012. Details at a later date. Monies are used for Puppet shows, Educational programmes, Grandparents Day and our Grade R Graduation as well as additional equipment.

My School Card:

This is a way of raising money for the school without any effort whatsoever! This card has your name printed on the bottom and can be presented with payment at participating outlets (Woolworths, and wherever you see the MySchool Card sign). Once your transaction has gone through (the method of payment that you use is immaterial) a small percentage is given back to the Nursery School for their P.T.A. funds. In this way the school can benefit from purchases made at these stores.

If you have not yet filled in a form at school, PLEASE log into the website <http://www.myschool.co.za> and apply for your card or you can collect a form from school. Thanks.

To those who have this card and are using it MANY THANKS! This is a painless way of generating funds, which go back into the school in the form of equipment, toys, security, puppet and educational shows as well as bearing costs for Grandparents Day and Graduation.

Makro Cards: If you would like to link your existing Makro card to our School – we also benefit from this system – please collect a form from the Office. Thanks.

FRIDAY CAKE SALE:

This is a traditional fund-raiser at our School, which the children really enjoy and we ask for your co-operation and participation.

This is how it works:

- Every Friday (**starting on Friday 20th**), each child is asked to bring R1.00 to school. (You are welcome to pay for a few weeks in advance if you wish).
- 7 Moms are asked to send 2 dozen small cakes (please – no biscuits!). These are then divided amongst the classes and the children each choose a cookie for their R1.00.



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- The Roster for the first term is up on the Noticeboard, so please check to see whether your child's name appears this term.
- We also have a Reserve list, so please let us know well in advance if you cannot bake on a given date. Moms on this reserve list will only be asked to bake once in this alphabetical cycle.
- Reminders are sent out on Mondays to the mothers baking that week.

PLEASE try not to forget Moms – last year we had a few very sad Fridays and then we ended up having to go out and buy cookies with the money that we collected. If you are not a baker (as many of us aren't) those little meringues with faces / animals etc. that you can buy at the Spar, P 'n P or the Tuisnywerheid are always a hit!

The children really look forward to Cake Sale on a Friday. Many, many thanks for your co-operation in this matter.

E-mail:

For those receiving this notice via your child - our e-mail address is lvcns@mweb.co.za. If we do not have your e-mail address and you have one, please let us have it. Ideally, we would like to send out notices via e-mail to those who would prefer this way of communication. Please let us know by e-mail if you would prefer this option.

Meet and Greet:

We have decided to introduce something new this year so that parents and children in each class can get together informally early in the year to meet one another. This will take place on 3 different Saturday mornings from 09h00 – 11h00.

Saturday 4th February – Ducks and Seals

Saturday 11th February – Swans and Dolphins

Saturday 25th February – Fish, Marlins and Whales

Details to follow nearer the time but in the meantime, please diarise the dates.

We received some very sad news this morning. Isaac's baby daughter Iris, who was nearly a year old and the light of his life, passed away suddenly yesterday. She had been in Cape Town with her Mom visiting Isaac's family for about a month and they were due to return this weekend when she became ill. Isaac was counting the days until their return. We extend our deepest sympathy to Isaac and Irene during this very sad time. Isaac left for Cape Town a short while ago and our thoughts and prayers are with him and the family.

This has been a V-E-R-Y lengthy letter. Notices definitely won't be this long in the future! Thanks for reading it - it is very important to us and to your family, that you are aware of all our activities.

Please let us know if any of your contact details have changed recently as it is essential that we have all the correct numbers.

We hope that you and your children will settle down quickly into the routine of our School and that 2012 will be a special year. Please do not hesitate to speak to the teacher or to myself at any time should you have a query or a problem that needs addressing. We have an open-door policy here and are always available.

God Bless
Kind Regards
Ann Currie
(Principal)